



Ref. No.: SBJITMR/CoE/2026/04

Date: 03/01/2026

NOTICE

Online Examination Form Submission for End Semester Examination Winter-2025 (EW-25)

M.B.A: II & IV Semester (Backlog Students)

For the **End Semester Examination Winter-2025 (EW-25)** the process of exam form submission for **M.B.A II & IV Semester (Backlog Students)** will begin on **07th January 2026**. The last dates for submission are as follows:

- **Without late fees** : 07th January – 14th January 2026
- **With late fees of Rs. 100 per day**: 15th January – 21st January 2026
- **With late fees of Rs. 200 per day**: 22nd January – 23rd January 2026

No submissions will be accepted after **23rd January 2026**

Examination Fees (Backlog Students) :- Rs. 500 per course

Important Instructions for ONLINE Exam Form Submission for backlog students:

- **Students are instructed to click on "Backlog Course Registration"** and select all backlog courses they wish to enroll in for the exam.
- **No re-registration** of the exam form will be allowed if any course is missed.

Note: Ex-students wishing to opt for the forego of their marks in continuous assessment must manually obtain the "Forego Form" from the Exam Section, fill it out, and submit it along with the Examination Form. "Term Work Completion Certificate" is required for practical courses. Once the forego option is exercised, it is final and binding for all subsequent exams of that course.

॥ विद्या धनम् सर्वधनः प्रधानम् ॥

(Pankaj Jaiswal)
Controller of Examinations

Encl: Online Examination Form Submission Process

Copy to:

- The CEO for information
- The Principal for information
- Dean Academics / Dean Students Affairs / All HoD's
- Uploaded on Website <https://www.sbjit.edu.in> / Examination Section Notice Board
- Student section