



**S. B. JAIN INSTITUTE OF TECHNOLOGY, MANAGEMENT  
& RESEARCH, NAGPUR.**

(An Autonomous Institute, Affiliated to R.T.M. Nagpur University)



**GOVERNING BODY**

**MINUTES OF MEETING-3|30.10.2021 | TIME: 11.30 am**

The third Meeting of the Governing Body of S B Jain Institute of Technology, Management & Research was held on 30.10.2021 in the Conference Room of the Institute. Shri. Anuj Badjate, Chairman of the Governing Body presided over the meeting. Ho.'bie members Dr. Deo Prakash Vidyarthi (UGC Nominee) and Mr. Arvind Kumar (Industrialist) has joined through video conferencing.

**MEMBERS PRESENT:**

Sr. No.	Name of Member	Designation
1	Mr. Anuj Badjate	Chairman
2	Mr. Tushar Badjate	Member
3	Mr. Sanjeev Agrawal	Member
4	Prof. Dr. Deo Prakash Vidyarthi	Member ( UGC Nominee)
5	Dr. Manoj Daigavane	Member (State Govt. Nominee)
6	Prof. Dr. Chandrahas Handa	Member( University Nominee)
7	Mr. Arvind Kumar	Member (Industrialist)
8	Dr. Pankaj Thote	Member
9	Dr. Abhay Kasetwar	Member
10	Dr. Sanjay Badjate	Member Secretary & Principal

**MEMBERS ABSENT:**

Sr. No.	Name of Member	Designation
1	Mrs. Preeti Badjate	Member
2	Mr. Pradeep Bakliwal	Member

At the outset, Principal of the Institute and Member Secretary of the Governing Body extended a warm welcome to all the members/ invitees, for the third Meeting of the Governing Body under autonomy.

The Following agendas were discussed:



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**AGENDA 1: Induction of Hon'ble Dr. Deo Prakash Vidyarthi as a UGC Nominee, Hon'ble Dr. Manoj Daigavane as a State Govt. Nominee and Hon'ble Dr. Chandrahas Handa as a University Nominee in the Governing Body.**

Member Secretary Dr. Sanjay Badjate introduced and welcomed the Hon'ble members Dr. Deo Prakash Vidyarthi (UGC Nominee), Dr. Manoj Daigavane (State Govt. Nominee) and Dr. Chandrahas Handa (Affiliating University Nominee) in the Governing Body of the Institute. He further stated that the Institute is privileged to them in the Governing Body and under them the Institute will definitely attain new horizons.

**AGENDA 2: Confirmation of the minutes of the 2<sup>nd</sup> Governing Body meeting under Autonomous status.**

The Principal, Dr. S L Badjate read the minutes of 2<sup>nd</sup> meeting of the Governing Body and presented its resolutions to the house. It was unanimously approved by the members.

**AGENDA 3: To apprise with the Academic Rules and Regulations 2021-22 (version 02) of the Institute.**

The Member Secretary requested Dean Academics Dr. Pankaj Thote to apprise with the Institute's Academic Rules and Regulations 2021-22. Dr. Pankaj Thote briefed the academic structure of the Institute and familiarized the house with Academic Rules & Regulations 2021-22 documents. Hon'ble members Dr. Chandrahas Handa enquired about the total number of credits and incorporation of NEP. Dr. Pankaj Thote informed that NEP aspects are well taken into consideration in the Academic Rules & Regulations. Dr. Manoj Daigavane appreciated the efforts of preparation of Academic rules and regulations.

**AGENDA 4: To apprise with the First Year engineering curriculum scheme of all the Programmes wef. 2021-22, syllabus of all revised/newly introduced courses of First Year Engineering wef. 2021-22.**

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Dean Academics briefed the house with First Year Curriculum Scheme of all Programmes & Syllabus of all revised/newly introduced courses. He explained the process of preparation of curriculum scheme and syllabus with due consideration of inputs from the academicians and Industry experts and with reference of premier Institutions. Dr. Chandrahas Handa suggested that experiential learning & competency learning must be a part of teaching & learning process which was noted down by Dean Academics.

**AGENDA 5: To apprise with the scheme of III-VIII Semester, Honors/Major & Minor specialization courses, syllabus of all third semester courses wef. 2021-22 of all UG**

*(Handwritten signatures)*



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### **Programmes.**

Dean Academics briefed the curriculum scheme of III-VIII semester, Honors/Major & Minor specialization courses offered and syllabus of all third semester courses of UG programmes as approved by the Academic Council to the House.

**AGENDA 6: To apprise with the scheme of III-IV Semester, syllabus of third semester courses of all PG programmes and syllabus of fourth semester courses of M.Tech. programme wef. 2021-22.**

Dean Academics briefed the house about this agenda. Hon'ble Dr. Deo Prakash Vidyarthi enquired about the academic ethics in the M.Tech. programme. Dr. Abhay Kasetwar, HoD Electronics and Telecommunication Engineering responded positively about the ethical aspects taken into consideration in the M.Tech. curriculum.

**AGENDA 7: To apprise with the results of Winter-2020 examinations of First Semester B.Tech., MBA and M. Tech. (Electronics Engineering) programmes under autonomy.**

The Member Secretary presented the results of winter 2020 exam of the UG & PG programmes conducted by the Institute. The Hon'ble member CEO Prof. Sanjeev Agrawal informed that all the Examinations were conducted online in a transparent and vigilant manner. The Member Secretary also stated that those students who are caught in the copy cases are punished/debarred from the Re-sit/semester examinations depending upon the severity of the cases. Hon'ble member Dr. Chandrahas Handa pointed out that the results of MBA first semester is not up to the mark & asked to find the reason. Member Secretary has taken its cognizance.

**AGENDA 8: To apprise with the placements of 2021 batch.**

Member Secretary presented the placement details of 2021 batch as well as of the on-going 2022-batch.

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**AGENDA 9: To consider and approve the annual budget for the session 2021-22 as recommended by the Finance Committee.**

Member Secretary presented the Annual Budget of session 2021-22 to the Hon'ble members as recommended by the Finance Committee. Hon'ble member Dr. Chandrahas Handa discussed the budget regarding the research & development and suggested to have good promotional policy of R&D in the Institute. Dr. Abhay Kasetwar, R&D In-charge informed that the Institute has its R&D Policy and faculties are taking benefit of the same.



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**RESOLUTION 9:** Resolved that, the annual budget for the session 2021-22 has been approved as per Annexure-I.

**AGENDA 10:** To authorize the Principal, all the Head of Departments and Deans with financial powers within the set limits.

Member Secretary proposed the house to authorize the Principal, all the Head of Departments and Deans with financial powers. The Principal has been sanctioned to exercise his financial powers as and when required upto Rs. 50000/- by the Institution, all the Head of Departments and Deans with an imprest amount of Rs 10,000/-. The Hon'ble Chairman Mr. Anuj Badjate & other Hon'ble members accepted the same.

**RESOLUTION 10:** Resolved that, the Principal has been sanctioned to exercise his financial powers as and when required upto Rs. 50000/- by the Institution, all the Head of Departments and Deans are authorized with financial power with the imprest amount of Rs.10,000/-.

**AGENDA 11:** To apprise with the International Conference (ICASTM-2021) to be organized by the Institute in the month of December 2021.

Member Secretary informed that the Institute is organizing International Conference (ICASTM-2021) in the month of December 2021. Hon'ble Member Dr. Chandrahas Handa enquired about the number of papers received and the review procedure of the journal. Dr. Abhay Kasetwar explained the complete review process of the papers and informed that the selected papers will be published in the UGC journal.

**AGENDA 12:** To apprise with the two new UG programmes introduced by the Institute from the academic session 2021-22.

Member Secretary informed that the Institute had applied for the two new UG programmes i.e. 1. Artificial Intelligence & Data Science 2. Artificial Intelligence & Machine Learning from the session 2021-22. He further stated that the Institute has been granted approval from the regulating authorities viz. AICTE, Govt. of Maharashtra and R.T.M. Nagpur University for running these programmes.

**AGENDA 13:** Submission of Annual Quality Assurance Report (AQAR) of the Institute for the session 2020-21 to the NAAC.

IQAC coordinator Dr. Pankaj Thote briefed the Governing body about the Institute's quantitative and qualitative metrics of all the 7 NAAC Criteria's for the session 2020-21. He further informed that there were challenges in conducting certain extension activities due to



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COVID-19 restrictions which will be well catered in the next sessions. Members of the house has shown the concern about the research activities against criteria 3 and suggested to strengthen this criteria in the future.


**RESOLUTION 13:** Resolved that, the Institute's AQAR Report 2020-21 can be submitted to the NAAC.

**AGENDA 14:** Recruitment of Faculty Members on Regular basis.


Dr. Sanjay Badjate, member secretary proposed that for the session 2021-22 the faculty members are to be recruited on regular basis. For this purpose the necessary NOC is to be obtained from the affiliating University. Hon'ble members approved the same and asked to initiate the process.

**RESOLUTION 14:** Resolved that, the necessary NOC is to be obtained from the R.T.M. Nagpur University and accordingly initiate the process.

The meeting ended with the vote of thanks by the Member Secretary.

  
**Member Secretary**  
Dr. Sanjay Badjate  
Member Secretary,  
Governing Body  
S.B.Jain Institute of Technology,  
Management and Research, Nagpur



  
**Chairman**  
(Mr. Anil Badjate)  
Chairman  
Governing Body  
S.B.Jain Institute of Technology,  
Management and Research, Nagpur

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**Annexure I**

Institute Sanction Budget			
Session 2021-22			
Sr. No.	Items	Proposed Budget (Rs.) By the Institute	Sanction Budget (Rs.)
		2021-2022	2021-2022
1	Infrastructure Built-Up	20,00,000	20,00,000
2	Library	8,00,000	8,00,000
3	Laboratory Equipment / Maintenance / Spare / Furniture	43,18,000	43,00,000
4	Teaching and non-teaching staff Salary	11,50,00,000	11,50,00,000
5	Faculty / Staff Development	3,53,000	3,50,000
6	Research and Development	4,82,000	4,50,000
7	Student development & Training	42,91,000	41,00,000
8	Examinations (COE Office)	20,00,000	20,00,000
9	Student Related Expenses & Management Scholarship	2,80,00,000	2,80,00,000
10	Institute Maintenance	1,60,00,000	1,60,00,000
11	Miscellaneous expenses	1,20,00,000	1,20,00,000
<b>Total Amount</b>		<b>18,52,44,000</b>	<b>18,50,00,000</b>

Note: Expected Revenue

Rs. 18,50,00,000



Member Secretary,  
Governing Body

S.B.Jain Institute of Technology,  
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Chairman  
Governing Body

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### Fee Structure for session 2021-22

Year	Tuition Fee (Rs.)	Development Fee (Rs.)	Other Fees (Rs.)	Total Fees (Rs.)
<b>UG</b>				
Second Year	89127	10873	4000	104000/-
Third Year	89366	10634	4000	104000/-
Fourth Year	89091	8909	4000	102000/-
<b>PG(MBA)</b>				
Second Year	66844	8156	4000	79000
<b>PG (M.TECH)</b>				
Second Year	57933	7067	-----	65000



*(Pr. Sanjay Badjate)*  
Member Secretary,  
Governing Body  
S.B. Jain Institute of Technology,  
Management and Research, Nagpur

*(Mr. Anuj Badjate)*  
Chairman  
Governing Body  
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