

GOVERNING BODY

Minutes of Sixth Meeting held on |16.09.2023|Time: 12.00 Noon

The Sixth Meeting of the Governing Body of S. B. Jain Institute of Technology, Management & Research, Nagpur was held on 16.09.2023 at 12 noon in the online and mode at the conference hall of the institute on 1st floor. Hon'ble Shri. Anuj Badjate, the Chairman of the Governing Body presided over the meeting. The attendance in the meeting was as mentioned as below.

MEMBERS PRESENT:		
S.N.	Name of Member	Designation
1	Mr. Anuj Badjate	Chairman
2	Mr. Tushar Badjate	Member
3	Mr. Sanjeev Agrawal	Member
4	Prof. Dr. Deo Prakash Vidyarthi	Member (UGC Nominee)
5	Prof. Dr. Chandrahas Handa	Member (University Nominee)
6	Mr. Arvind Kumar	Member (Industrialist)
7	Dr. O. S. Bihade	Invitee
8	Dr. Pankaj Thote	Member
9	Dr. Abhay Kasetwar	Member
10	Dr. Sanjay Badjate	Member Secretary & Principal
The following members have expressed their inability to attend the meeting because of their preoccupied assignments.		
1	Mrs. Preeti Badjate	Member
2	Mr. Pradeep Bakliwal	Member
3	Dr. Manoj Daigavane	Member (State Govt. Nominee)

At the outset, the Principal of the Institute who is the Member Secretary of the Governing Body, Dr. Sanjay Badjate extended a warm welcome to all the members present for the Meeting of the Governing Body held under Autonomous Status of the Institute. He further expressed the messages received from the members about their inability to attend the meeting.

Proceedings of the meeting:

Hon'ble Chairman steered the meeting as per the pre-circulated agenda in the serial order as below.





6/1: Confirmation of the minutes of the 5th Governing Body meeting held on 4th February 2023.

The Principal and Member Secretary Dr. Sanjay L Badjate read out the minutes of the 5th meeting of the Governing Body held on 4th February 2023 for the ready reference and the knowledge of members of the house. All the members have unanimously passed a resolution and confirmed the minutes.

6/2: Nomination of Prof. Vinod Suple, controller of examinations of the institute on Academic Council.

The Principal, Dr. S. L. Badjate brought to the notice of the house that Prof. Vinod Suple, has been working as the Controller of Examinations right from the beginning in the Autonomous status. Since the examination system is a lifeline of the Autonomous Institute participation of COE in the Academic Council is felt absolutely necessary. He therefore proposed to the Governing body that Mr. Suple should be included in the Academic Council of the institute. The Governing body members have unanimously passed the resolution in this regard as below.

RESOLUTION 6/2: It was unanimously resolved that Prof. Vinod Suple, CoE should be inducted as a member of the Academic Council with immediate effect under the "Teacher's Category."

6/3: To apprise of the courses and intake sanctioned by the AICTE in academic session 2023-24.

The Member Secretary and Principal Dr. Sanjay Badjate briefed the house regarding the Courses and Intake capacity approved by the AICTE in the academic session 2023-24 as below. He further pointed out that we have the infrastructure ready to accommodate this additional intake.

Name of the Course	Sanctioned Intake	Approval letter No.
Computer Science and Engineering	180	F.No.Western/1-36488000155/2023/EOA dated 02-Jun-2023
Computer Science and Engineering (Artificial Intelligence And Machine Learning)	60	F.No.Western/1-36488000155/2023/EOA dated 02-Jun-2023

[Handwritten signatures]

S. B. JAIN INSTITUTE OF TECHNOLOGY, MANAGEMENT & RESEARCH, NAGPUR.

(An Autonomous Institute, Affiliated to R.T.M. Nagpur University)



Emerge as a leading institute for developing competent and creative professionals



Computer Science and Engineering (Data Science)	60	F.No. Western/1-36488000155/2023/EOA dated 02-Jun-2023
Electronics and Telecommunication Engineering	60	F.No. Western/1-36488000155/2023/EOA dated 02-Jun-2023
Electrical Engineering	30	F.No. Western/1-36488000155/2023/EOA dated 02-Jun-2023
Mechanical Engineering	30	F.No. Western/1-36488000155/2023/EOA dated 02-Jun-2023
MBA	240	F.No. Western/1-36488000155/2023/EOA dated 02-Jun-2023
M. Tech. (Electronics Engineering)	6	F.No. Western/1-36488000155/2023/EOA dated 02-Jun-2023
Ph.D (Electronics and Telecommunication Engineering)	-	No.RTMNU/CDS/2023/4550 dated 04/05/2023

6/4: To apprise of the admission status of the B. Tech. and MBA Programs of the Institute for the academic session 2023-24.

The Member Secretary, presented the admission status of 2023-24 of First Year Engineering, Direct Second Engineering, and MBA First Year to the house as mentioned in the table below. The Chairman very much appreciated the efforts of the team working in the admission cell.

Particulars	B.Tech. I -Year Engg.	Direct Second Year Engg.	MBA
Total Number of Admission	419/420	27/46	222/240
Percentage of Admission	99.76%	The admission process goes on	92.08%
TFWS admitted students	22	NA	11
Number of students who didn't get admission	287	-	-

6/5: To apprise the Academic Rules and Regulations 2023-24 on the background of NEP Version: 01 and Version: 06 [Non-NEP].

The Member Secretary requested Dean Academics Dr. Pankaj Thote to apprise the Institute's Academic Rules and Regulations 2023-24 (NEP Version 01) and Academic Rules and Regulations 2023-24 (Non-NEP Version 06) framed by the institute in this regard. Dr. Pankaj Thote summarized the academic structure of the Institute and familiarized the house

with Academic Rules and Regulations 2023-24 documents. He also mentioned that the NEP-2020 is implemented from the first year of engineering and will be made applicable progressively as per the guidelines issued by the Government of Maharashtra vide GR No. शासननिर्णयक्रमांक: एनईपी-2022/ (६७/२३) /तांशि-२ dated 4 जुलै, 2023. Hon'ble member Dr. Chandrahas Handa appreciated the efforts of the institute and suggested maintaining the uniformity of the credits in each semester for all the departments as far as possible. Mr. Sanjeev Agrawal CEO clarified that the respective Board of studies tried it best to maintain the uniformity but in some subjects in the semester it was found difficult to have same credits in each semester. However, total number of credits in a year shall be altogether the same for all the subjects.

6/6: To apprise of the NEP Compliant Curriculum Scheme for I to VIII Semester of all B.Tech. Programs and Curriculum of First Year B.Tech. passed in the recent meeting of the Academic Council dated 19/07/2023.

The Dean-Academics explained the process of preparation of curriculum and its objectives. The respective Board of Studies have approved the NEP compliant scheme of all the departments of the institute and First year Engineering BoS also approved the scheme as well as syllabus of First year Engineering. The Hon'ble Member Dr. Deo Prakash Vidyarthi appreciated the efforts of the institute and discussed about the Multi-Exit Policy. The Dean-Academics briefed about the Exit Policy and informed the house that it is included in the NEP compliant Academic Rules and Regulations NEP Version 01.

6/7: To apprise of the results of Winter-2022 examinations held under autonomous status.

Dr. Abhay Kasetwar, HoD Electronics and Telecommunication Engineering department presented the results of all the examinations conducted under autonomous status this year. The Hon'ble members wholeheartedly congratulated the teaching faculty and the departments for achieving good results and expressed to make continuous improvement.





6/8: To apprise of the External Autonomy Audit conducted for the academic session 2022-23.

The autonomy audit report submitted by the External Audit team for the academic year 2022–2023 was presented by the Member Secretary to all the Hon'ble members. Additionally, he briefed the Hon'ble Members on the key issues and remarks of the audit report. Also the Member Secretary mentioned that as per the guidelines of the University Grant Commission, New Delhi, the institute submitted the report to the University Grant Commission, New Delhi on 07/09/2023. The members expressed their satisfaction on the Audit Report of External experts. However, the action taken report may be brought to the notice in due course.

6/9: To present the annual budget of the institute for the academic session 2023-24 for approval recommended by Finance Committee.

Member Secretary presented the Annual Budget of the upcoming session 2023-24 to the Hon'ble members as recommended by the Finance Committee. Hon'ble members noted and approved the budget. Also the Fees structure for session 2023-24 for the UG students, PG Students and Ph.D scholars is presented.

RESOLUTION 6/9: It has been unanimously resolved that, the annual Budget and the Fees structure presented by the Member Secretary for the session 2023-24 has been approved as mentioned in the Annexure I.

6/10: To approve the revised remuneration, travel allowance (TA) / dearness allowances (DA) for the Examiners from the session 2023-24 (Odd Semester) onwards recommended by Finance Committee.

The Principal presented the various categories of revised remuneration and allowances for the Examiners and other In-charges in the Examination section to the Governing Body members as recommended by the Finance Committee.

RESOLUTION 6/10: Resolved that the revised remuneration, travel allowance (TA) / dearness allowances (DA) for the Examiners and other In-charges in the Examination section is approved from the session 2023-24 (Odd Semester) onwards as mentioned in the Annexure II.

S. B. JAIN INSTITUTE OF TECHNOLOGY, MANAGEMENT & RESEARCH, NAGPUR.

(An Autonomous Institute, Affiliated to R.T.M. Nagpur University)



Emerge as a leading institute for developing competent and creative professionals



6/11: To apprise of Infrastructure augmentation running of newly introduced Courses.

The member secretary expressed about the newly introduced programs in the Institute as per approval of the All India Technical Education New Delhi. Although we have enough provision for accommodating new courses, the budget allocation has been provided for creating additional facilities. The progress of the work may be brought to the notice in due course.

6/12: To apprise with the Salient features of the prospective plan of the institute for three years.

As per the suggestion received in the last meeting by the Hon'ble member Dr. Chandras Handa, the Member Secretary elaborated the salient features of the prospective plan of the institute for three years and presented it to the house. The Hon'ble Member Dr. Chandras Handa suggested including the research grants of AICTE, UGC, and others funding agencies in the prospective plan. It is noted and accordingly updated. The compliance should be brought to the notice from time to time.

Salient features:

Sr. No.	Particulars	Target
1	NBA	1. First Phase - Department of EE, ME, and ET. 2. Second Phase - Department of CSE and MBA.
2	NAAC	Presently, the Institute is awarded with 'A' grade. In the second cycle, we will project the Institute to achieve the A+ and above Rank.
3	NIRF	To make all-out efforts to reach NIRF ranking within the top 450 institutes in the country.
4	INTAKE	To introduce New UG Programs in Emerging Technology and also in Conventional disciplines.
5	PG	The Institute will submit an application to seek approvals from the AICTE to introduce M.Tech. Program in Electrical, Computer Science and Engineering and Mechanical Engineering.
6	PATENTS	To File and Publish a minimum of 12 patents and industrial designs in all the disciplines of the institute.
7	RESEARCH	To encourage teaching faculty to publish research papers in SCOPUS, WoSC, and refereed journals.

Dr. Anand S. Kulkarni

**S. B. JAIN INSTITUTE OF TECHNOLOGY, MANAGEMENT
& RESEARCH, NAGPUR.**



(An Autonomous Institute, Affiliated to R.T.M. Nagpur University)

Emerge as a leading institute for developing competent and creative professionals



8	QUALIFICATION	To encourage faculty to pursue Ph.D.
9	PLACEMENT	The departments will conduct aptitude tests and mock interviews of students to train them for campus interviews and invite multinational companies for campus drives.
10	ENTREPRENEURSHIP	To impart training programs through successful entrepreneurship and provide facilities for encouraging entrepreneurship

6/13: To apprise with the Ph.D guidelines for the Research Scholars admitted in Ph.D program of the Electronics & Telecommunication Engineering Department w.e.f. academic year 2023-24.

The member Secretary presented the Ph.D guidelines for the Research Scholars admitted in Ph.D. program in Electronics & Telecommunication Engineering Department w.e.f. Academic year 2023-24 and it is informed to the house that as per the direction no. 11 of 2023 the guidelines have been prepared and ready for implementation.

6/14: To approve recruitments in lieu of vacancies for the academic session 2023-24.

Dr. Sanjay Badjate, member secretary informed about the recruitments to be carried out by the Institute for the upcoming session 2023-24 on regular and Adhoc basis. He further informed that NOC is required to be obtained from the affiliating University for regular positions for seeking approval of the University. Hon'ble members approved the recruitments in lieu of vacancies for the upcoming session 2023-24 and authorized to initiate the recruitment process as and when required.

RESOLUTION 6/14: It is unanimously resolved that, the necessary process to be followed by the Institute for the appointments to be made on the vacant posts.

6/15: Any other matter with the permission of the Chairman.

The Principal of the institute informed to the house the Institute has started the preparation of applying for accreditation NBA for the three departments Electrical Engineering, Mechanical Engineering, and Electronics and Telecommunication Engineering.

**S. B. JAIN INSTITUTE OF TECHNOLOGY, MANAGEMENT
& RESEARCH, NAGPUR.**

(An Autonomous Institute, Affiliated to R.T.M. Nagpur University)




Emerge as a leading institute for developing competent and creative professionals



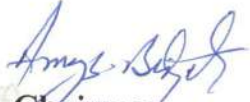
RESOLUTION 6/15: It is resolved that, Institute shall apply for the NBA during the session 2023-24 for the three departments.

The member secretary informed the institute had organized the International Conference on Advancement in Science, Technology and Management (ICASTM) successfully & the selected papers are published in the Indian Journal in Technical Education.

The meeting ended with the vote of thanks by the Member Secretary.


Member Secretary
Member Secretary,
Governing Body
S.B.Jain Institute of Technology,
Management and Research, Nagpur




Chairmar
Chairman
Governing Body
S.B.Jain Institute of Technology,
Management and Research, Nagpur