



GOVERNING BODY

Minutes of Fifth Meeting | 04.02.2023 | Time: 11.30 am

The Fifth Meeting of the Governing Body of S. B. Jain Institute of Technology, Management & Research was held on 04.02.2023 in online mode. Shri Anuj Badjate, Chairman of the Governing Body presided over the meeting.

MEMBERS PRESENT:

Sr. No.	Name of Member	Designation
1	Mr. Anuj Badjate	Chairman
2	Mrs. Preeti Badjate	Member
3	Mr. Pradeep Bakliwal	Member
4	Mr. Tushar Badjate	Member
5	Mr. Sanjeev Agrawal	Member
6	Prof. Dr. Deo Prakash Vidyarthi	Member (UGC Nominee)
7	Dr. Manoj Daigavane	Member (State Govt. Nominee)
8	Prof. Dr. Chandrahas Handa	Member(University Nominee)
9	Mr. Arvind Kumar	Member (Industrialist)
10	Dr. Pankaj Thote	Member
11	Dr. Abhay Kasetwar	Member
12	Dr. Sanjay Badjate	Member Secretary & Principal

At the outset, Principal of the Institute and Member Secretary of the Governing Body extended a warm welcome to all the members for the fifth Meeting of the Governing Body under autonomy.

The Following agendas were discussed:

AGENDA 5/1: Confirmation of the minutes of the 4th Governing Body meeting under Autonomous status.

The Principal, Dr. S L Badjate read the minutes of 4th meeting of the Governing Body and



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presented its resolutions to the house. It was unanimously approved by the members.

AGENDA 5/2: To apprise with the admission status of the Institute for the session 2022-23.

The Member Secretary, presented the admission status of 2022-23 of First Year Engineering, Direct Second Engineering and MBA First Year to the house as mentioned in the below table. The chairman of the committee appreciated the efforts of the faculty members.

Particulars	B.Tech. First –Year Engg.	Direct Second Year Engg.	MBA
Total Number of Admission	420/420	50/54	180/180
Percentage of Admission	100%	92.59%	100%
TFWS admitted students	20	NA	08
Number of students who didn't get admission	487	41	149

AGENDA 5/3: To apprise with the Academic Rules and Regulations 2022-23 (version 04) of the Institute.

The Member Secretary requested Dean Academics Dr. Pankaj Thote to apprise with the Institute's Academic Rules and Regulations 2022-23 (Version 04). Dr. Pankaj Thote briefed the academic structure of the Institute and familiarized the house with Academic Rules & Regulations 2022-23 documents. Hon'ble members Dr. Chandrahas Handa appreciated the efforts and Hon'ble member Dr. Deo Prakash Vidyarthi discussed regarding forego option. The member secretary explained the same.

AGENDA 5/4: To apprise with the Structured feedback taken from Students, Teachers, Employers and Alumni for the design and review of the syllabus.

The Dean-Academics presented the feedback received from students, teachers, employers and alumni for design and review of the syllabi by various departments. He further mentioned that the constructive suggestions recommended by these stakeholders were incorporated in the curriculum by the respective departments.

AGENDA 5/5: To apprise with the syllabus of courses of B.Tech and MBA programmes passed in the recent Academic Council meeting dt. 17/09/2022.



The Dean-Academics discussed the process of syllabus preparation and presented the syllabus of UG programmes IV semester of AI&ML, AI&DS and VI semesters courses of ET, CS, EE and ME including HSMC category, the minor changes (below 20%) in syllabus of IV semester courses named “Electromagnetic Fields (PCCET401T)” and “Signal Processing (PCCET402T)” in Electronics and Telecommunication Engineering and the minor changes (below 20%) in syllabus of II semester courses named “Strategic Management (MBC202)” and “Research Methodology (MBC205)” and also presented newly introduced courses in MBA PG programme.

AGENDA 5/6:To apprise with the results of Summer-2022 examinations under autonomy.

Dr. Abhay Kasetwar, member presented the results all the examination under autonomous status The Hon’ble members appreciated and congratulated staff members for the good results.

AGENDA 5/7:To discuss adoption of updated Research and Development Policy of the Institute.

The Member Secretary informed the Hon’ble members of the house on the revised Research and Development Policy. Dr. Chandahas Handa stated that the proposed policy is good one for promotion of the research in the Institute. He also discussed regarding the consultancy policy. The Member Secretary briefed the same.

RESOLUTION 5/7: Resolved that, the Research and Development policy is approved.

AGENDA 5/8:To apprise with the external autonomy audit conducted for the session 2021-22.

The external autonomy audit report for the academic year 2021–2022 is presented by the Dean Academics. Additionally, he briefed the Hon’ble Members on the key issues of the audit report.

AGENDA 5/9:To approve the Annual Quality Assurance Report – (AQAR) for the session 2021-22.

IQAC coordinator Dr. Pankaj Thote briefed the Governing body about the Institute’s



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quantitative and qualitative metrics of all the 7 NAAC Criteria's for the session 2021-22 Members of the house has shown the concern about the research activities against criteria 3 and suggested to strengthen this criteria in the future. The Member Secretary noted the same.

RESOLUTION 5/9: Resolved that, the Institute AQAR report can be submitted to the NAAC.

AGENDA 5/10: To present the financial statements/audited statements for the session 2021-22.

Member Secretary presented the financial statement/audited statements for the session 2021-22 to the members.

AGENDA 5/11: Any other agenda with the permission of the Chairman.

- a) The Member Secretary proposed to increase the remuneration to Rs. 200/- to the external examiner for the evaluation of the MBA Project of fourth semester as recommend in the meeting of Finance Committee.
- b) Hon'ble member Dr. Chandrahas Handa suggested to prepare prospective plan of the institute.


Also the member secretary further informed that, Institute is organizing the International Conference on Advancement in Science, Technology and Management (ICASTM-2022) in the month of July 2023.

RESOLUTION 11:a) Resolved that, increase the remuneration to Rs. 200/- to the external examiner for the evaluation of the MBA Project of fourth semester have been approved by the Governing Body Members

The meeting ended with the vote of thanks by the Member Secretary.


Member Secretary
Member Secretary
Governing Body
S.B.Jain Institute of Technology,
Management and Research, Nagpur




Chairman
Chairman
Governing Body
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