



ACADEMIC COUNCIL

MINUTES OF MEETING-4|24.03.2022 | TIME: 3.00 PM|

Fourth Meeting of the Academic Council of S. B. Jain Institute of Technology, Management & Research, Nagpur under Autonomy, was held on 24.03.2022, 3:00 pm at Conference Room of the Institute. Dr. Sanjay Badjate, Principal and Chairman of the Academic Council presided over the meeting.

MEMBERS PRESENT:

Sr. No.	Name of the Member	Category
1	Prof. (Dr.) Sanjay Badjate	Principal & Chairman
2	Dr. Narendra Bawane	University Nominee
3	Dr. Manoj Chandak	University Nominee
4	Dr. Rajesh Parikh	University Nominee
5	Dr. Dwarkadas Kothari	Educationalist
6	Dr. Rajendra Patrikar	Educationalist
7	Mr. Sandeep Darwhekar	Industry Representative
8	Mr. Ranjit Singh	Industry Representative
9	Dr. Pankaj Thote	Dean Academics & HOD, Dept. of Electrical Engg.
10	Dr. Abhay Kasetwar	HOD, Dept. of Electronics & Telecommunication Engg.
11	Mr. Animesh Tayal	HOD, Dept. of Computer Science and Engg.
12	Mr. Amit Tajne	HOD, Dept. of Mechanical Engg.
13	Dr. Himanshu Tiwari	HOD, Dept. of Management
14	Mr. Abdul Ghaffar	HOD, Dept. of First Year Engg.
15	Mr. Mohammad Wasim Khanoni	Teacher's Representative
16	Dr. Chandrakant Rathore	Teacher's Representative
17	Dr. Harish Bhatkulkar	Teacher's Representative



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Sr. No.	Name of Member	Designation
18	Dr. Abhijeet Agashe	Special Invitee
19	Mr. Vinod Suple	Special Invitee
20	Dr. Mrudula Nimbarte	Special Invitee
21	Dr. Mrs. Rupali Kelkar	Member Secretary

At the outset, Principal of the Institute extended a warm welcome to all the members/ invitees, for the Meeting of the Academic Council.

The Following agenda were discussed:

AGENDA 4/1: Welcoming of Hon'ble distinguished academicians Dr. Abhijeet A. Agashe as invited members in the Academic Council.

The Principal of the Institute Dr. S L Badjate welcomed Dr. Abhijeet. Agashe and stated that the addition of such academicians with profound knowledge and vast experience will be beneficial to the Institution in attaining new horizons.

AGENDA 4/2: Confirmation of minutes of Third Academic Council meeting held on 14th August 2021.

The Member Secretary briefed all the members regarding the minutes of meeting of 3rd Academic Council meeting. A short summary of the same was also given to the newly added Hon'ble members.

RESOLUTION 4/2: Resolved that, the minutes of 3rd academic council meeting held on 14th August 2021 are approved.

AGENDA 4/3: Approval to induct members in the respective Board of Studies of the Institute in lieu of vacancies.



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The Member Secretary proposed the names of members to be inducted in various Board of Studies in lieu of the vacancies. The following members were proposed by the member Secretary –

1. Mr. Ajay Joshi as subject expert of Engineering Mechanics in BOS – Mechanical Engineering
2. Ms. Ayushi Jaiswal as subject experts in BOS – Electronics and Telecommunication Engineering
3. Ms. Titiksha Bhagat as subject expert in BOS – Computer Science and Engineering
4. Dr. Rajesh Mahajan as subject expert (Outside the affiliated University) in BOS – Department of Management

RESOLUTION 4/3: Resolved that the above members are inducted in their respective Board of Studies.

AGENDA 4/4: a) To consider and approve the syllabus of BSC category courses of 4th semester of ME and ET programmes and Syllabus of Courses of HSMC category Courses of 4th semester of Engineering of all UG programmes as recommended by respective BOS.

Dean-Academics, Dr. Pankaj Thote, informed to the council the syllabus of Engineering Mathematics-IV for Mechanical Engineering and Electronics and Tele-communication Engineering under BSC category, Ethics for IT engineers and IPR for Computer Science and Engineering and Soft Skills - I for all UG programmes under HSMC category.

RESOLUTION 4/4 :a) Resolved that syllabus of BSC category courses(Engineering Mathematics-IV) of 4th semester of ME and ET programmes and Syllabus of Courses of HSMC category Courses of 4th semester of Engineering, Ethics for IT engineers and IPR for Computer Science and Engineering and Soft Skills - I of all UG programmes as recommended by the respective BoS are approved.

AGENDA 4/4: b) To consider and approve the 4th semester curriculum syllabus for all the Professional Core Courses, Open Elective Course and Contemporary Courses of all UG programmes and 4th semester courses of MBA programme as recommended by

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their respective BOS.

Dean-Academics, Dr. Pankaj Thote, presented and elaborated all the 4th Semester Professional Core Courses, Open Elective Courses and Contemporary Courses of all UG programmes and also 4th semester courses of MBA programme.

RESOLUTION 4/4 : b) Resolved that all the 4th Semester Professional Core Courses, Open Elective Courses and Contemporary Courses of all UG programmes and 4th semester courses of MBA programme as recommended by their respective BOS are approved.

AGENDA 4/5: a) To consider and approve the revised structure of Honors/ Major Specialization Scheme and domain/area list for scheme courses as recommended by the respective BoS of all UG programmes.

The Dean-Academics, Dr. Pankaj Thote discussed the revised structure of Honor/Major Specialization scheme and domain/ area list for scheme courses for all UG programmes. He further elaborated about the methodology implemented while formation of Honor/Major Specialization scheme for all the Programmes. He also discussed about inclusion of inputs from Industry experts in selecting the domain/area of Honors/Major.

RESOLUTION 4/5 : a) Resolved that, revised structure of Honors/ Major Specialization Scheme and domain/area list for scheme courses as recommended by the respective BoS of all UG programmes are approved.

AGENDA 4/5: b) To consider and approve the revised structure of Minor Specialization Scheme, Curriculum Scheme of various minor specializations offered and syllabus of courses offered in the 4th Semester against the scheme as recommended by the respective BoS.

The Dean-Academics discussed and presented revised structure of Minor Specialization Scheme, Curriculum Scheme of various minor specializations offered and syllabus of courses offered in the 4th Semester.



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Dr. Abhijeet Agashe suggested that there should be more options for Minor Specialization for Computer Science Engineering Programme. Honorable Chairman has informed the house that in future there shall be more options for Minor Specialization for Computer Science Engineering programme.

Resolution 4/5 : b) Resolved that the revised structure of Minor Specialization Scheme, Curriculum Scheme of various minor specializations offered and syllabus of courses offered in the 4th Semester against the scheme as recommended by the respective BoS are approved.

AGENDA 4/6: To consider and approve the List of Panel of Examiners for theory & practical exam of 4th semester courses as recommended by the respective BoS of all UG programmes.

Resolution 4/6: Resolved that as per recommendation given by respective BoS regarding list of Examiners for theory & practical exam of 4th semester courses are approved.

AGENDA 4/7: To consider and approve the conversion of CGPA into notional percentage of marks.

As the Institute grades the students in terms of CGPA and not in terms of percentage. for conversion of CGPA notionally to percentage, Dr. Rupali Kelkar, presented the proposed formula for conversion of CGPA notionally to percentage.

*Percentage equivalent of CGPA = CGPA * 10.*

Resolution 4/7: Resolved that, the presented formula for conversion of CGPA notionally to percentage is approved.

AGENDA 4/8: To approve the standard format of Answer sheet for the end semester examination under autonomy.

Prof. V.M. Suple, CoE, presented the standard format of answer sheet and supplement for the end semester examination under autonomy.

Resolution 4/8: Resolved that the presented standard format of answer sheet and



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supplement for the end semester examination under autonomy is approved.

AGENDA 4/9: Approval of Emergent directions undertaken by the Chairman, Academic Council during the phase.

The chairman of the council informed that due to current pandemic scenario the following examinations were conducted through online mode for academic session 2021-22 (ODD Semester) and accordingly the emergent directions were issued in this regard.

1. Continuous assessment examination for 3rd semester B. Tech., M. Tech. & MBA programmes,
2. Continuous assessment examination for 1st semester M. Tech.
3. ESE for 3rd semester B. Tech. of all branches, M. Tech. & MBA programmes.

Resolution 4/9: Resolved that Emergent directions are approved.

AGENDA 4/10: To discuss and approve the minimum strength of students that shall opt for open elective course required to be offered by the respective department.

The Dean-Academics discussed regarding setting the minimum strength of students for offering the Open Elective Course. It was suggested by Dr. Abhijeet Agashe that minimum 30 students shall be enrolled for open elective course to get it offered by the department. Dr. D P Kothari proposed to keep the intake of open elective courses same as the existing strength of students in that semester of that individual programme offering the elective.

Resolution 4/10: Resolved that minimum 30 students shall be enrolled for open elective course to get it offered by the department. Also resolved that the Chairman Academic Council shall approve the intake capacity of the Open Elective Courses.

AGENDA 4/11: To approve the revised Academic Rules and Regulations 2021-22 Version 03.

The Dean-Academics put forth and described the changes made in Academic Rules and

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Regulations for UG and PG Programmes (Version-03).

Resolution 4/11: Resolved that the changes made in Academic Rules and Regulations for Under Graduate and Post Graduate Programmes 2021-22 (Version-03) are approved.

AGENDA 4/12: To apprise with the Value Added Courses conducted by the respective departments of the Institute.

The Member Secretary, informed to the house about various Value Added Courses conducted by the respective departments of the Institute. The members praised the extra efforts taken by the departments in conducting these courses.

AGENDA 4/13: To apprise with the results of Summer-2021 examinations of II Semester B. Tech., MBA and M. Tech. (Electronics Engineering) programmes under autonomy.

The CoE, informed about the results of Summer-2021 examinations of II Semester B. Tech., MBA and M. Tech. (Electronics Engineering) programmes under autonomy.

AGENDA 4/14: To apprise with the Academic MOUs undertaken by the various departments with the Industries to develop curriculum with focus on employability/ entrepreneurship/ skill development and foster Institute-Industry interaction.

The Dean-Academics, informed about the Academic MOUs undertaken by the various departments with the Industries. The members commended the efforts for fostering Institute-Industry interaction.

AGENDA 4/15: To apprise about the change in Programme Title from B.E. to B. Tech. for all UG programmes as recommended by affiliating University.

The member Secretary informed about that change in programme title from B.E. to B. Tech. for all UG programmes as recommended by affiliating University.

AGENDA 4/16: To apprise with the external autonomy audit conducted for the academic session 2020-21.

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**S. B. JAIN INSTITUTE OF TECHNOLOGY, MANAGEMENT
& RESEARCH, NAGPUR.**

(An Autonomous Institute, Affiliated to RTMNU, Nagpur)



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The Dean-Academics, informed the house about the external autonomy audit conducted for the academic session 2020-21 and its submission to the UGC office, New Delhi.

AGENDA 4/17: To apprise with feedbacks of all the programmes received from various stake holders' viz. students, teachers, employers and alumni for design and review of syllabus.

The Dean-Academics presented the feedback received from various stake holder's viz. students, teachers, employers and alumni for design and review of the syllabi by various departments. He further informed that the constructive suggestions recommended by these stakeholders were incorporated in the curriculum by the respective departments.

AGENDA 4/18: Any other agenda with the permission of the chair.

It was informed to the house by CoE that, previously in the grade card student's registration number and student's roll number were mentioned. But the entire process of generating result is through the ERP software based on student's registration number hence now onwards only the student's registration number will be printed on the grade card.

These changes are noted and approved Also, Dean Academics informed the house that some typographical errors were observed in the earlier passed curriculum scheme and syllabus of certain courses of the UG programmes. These errors were corrected and approved in the respective BoS. All these minor changes/ corrections were approved by the council.

The Member Secretary, Dr. Mrs. Rupali Kelkar concluded the meeting by proposing the formal vote of thanks.


Member Secretary
(Dr. Mrs. Rupali Kelkar)
Member Secretary
Academic Council
S.B.Jain Institute of Technology,
Management and Research, Nagpur




Chairman
(Dr. Sanjay Badhate)
Chairman
Academic Council
S.B.Jain Institute of Technology,
Management and Research, Nagpur