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Code of Conduct for Teachers (Revised)

Preamble: Every person who adopts teaching as a profession is expected to follow a certain code of conduct in accordance with the ideals, values, ethics, and social obligations of the profession. Therefore, teachers of the institute are required to follow the following guidelines of the code of conduct for teachers.

1. The teachers should uphold the vision and mission of the College, and work for the holistic development of the students.
2. Teachers shall discharge duties diligently to match with academic standards and performance norms laid down by controlling authorities.
3. Teachers shall be punctual, sincere, and regular in their approach and devote their time and efforts to the progress of the institute.
4. The teachers will not leave the premises without making an entry in the moment register which is available in the principal's cabin otherwise leaving the campus without making an entry in the movement register will be treated as misconduct and liable for punitive action.
5. The teachers hold the responsibility of maintaining the general discipline of the campus, and anything that is seen as inappropriate should be reported to the Principal.
6. Teachers should adhere to the responsible pattern of conduct and behave in a manner consistent with the dignity of the profession and the expectations of the community.
7. Drinking alcoholic products, smoking or chewing tobacco or related products on the premises is strictly prohibited.
8. A teacher is constantly under the scrutiny of his/her students and society at large. Therefore, every teacher should see that there is no incompatibility between his/her precepts and practices.
9. Teachers should make professional growth continuously through study and research.
10. Honesty should not be compromised in research. Plagiarism is an evil that cannot be accepted at any cost. The aim should be to improve the quality of research.
11. Teachers should express free and frank opinions by participating in professional meetings, seminars, conferences, etc. towards the contribution of knowledge.
12. Teachers should have active membership of professional organizations and strive to improve education and profession through them.
13. Teachers should regularly update his/her knowledge by attending FDPs and STTPs and keep pace with the advent of technology and acquaint themselves with recent methodologies and other applications.
14. Developing new teaching strategies and curriculum as well as planning for an upgraded academic system should be an integral part of his/her professional duties.

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15. Teachers should cooperate and assist in carrying out functions relating to the educational responsibilities of the College and the University such as: assisting in the admission process, advising and counseling students as well as assisting in the conduct of University and College examinations, including supervision, invigilation, and evaluation.
16. Teachers should deal with the students impartially regardless of their religion, caste, political, economic, social and physical characteristics.
17. Teachers shall not incite, provoke, or instigate students or staff against the College Management and disrupt the academic activities of the college.
18. No teacher shall act or degrade, harass, or insult any person for any reason whatsoever or act in a manner unbecoming of a teacher's profession.
19. No teacher shall associate with any political party or take part in any other organization actively that is not in line with the duties and ethics of the teaching profession.
20. Teachers shall not engage in any unlawful activity.
21. No teacher shall accept any honorarium or paid assignment given by an external agency without prior permission of the College Management.
22. Teachers shall not participate in any strike or demonstration nor indulge in any criticism of College Management policy or of the Government for any reason whatsoever.
23. Teachers should respect the rights and dignity of the student in expressing his/ her opinion.
24. Teachers should encourage students to improve their attainments, develop their personalities, and at the same time contribute to community welfare.
25. The foremost aim of the teaching profession is to educate. Teachers should make themselves available to the students even beyond their class hours and help and guide students without any remuneration or reward.
26. The teacher's aim should be to inspire students to generate more interest and develop a sense of inquiry in the pursuit of knowledge.
27. Teachers should maintain contact with the guardians of their students, send reports of their performance to the guardians whenever necessary, and meet the guardians in meetings convened for the purpose of mutual exchange of ideas and for the benefit of the institution.
28. Teachers should refrain from undertaking any other employment and commitment including private tuition and coaching classes which are likely to interfere with their professional responsibilities.
29. Teachers should co-operate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with the dignity of the profession.



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30. Teachers should refrain from availing themselves of leave except on unavoidable grounds and as far as practicable with prior intimation, keeping in view their particular responsibility for the completion of the academic schedule.
31. Teachers should be respectful and cooperative towards their colleagues, assisting them and sharing their responsibilities in a collaborative manner.
32. Teachers should guide and help junior colleagues and those in training and induction in all possible ways.
33. Teachers should avoid making derogatory statements about colleagues and Management.
34. Teachers should treat the non-teaching staff as colleagues and equal partners in a cooperative undertaking.
35. Teachers should recognize that education is a public service and strive to keep the public informed of the educational programs that are being provided.
36. Teachers should work to improve education in the community and strengthen the community's moral and intellectual life.
37. Teachers should refrain from taking part in subscribing to or assisting in any way activities that tend to promote feelings of hatred or enmity among different communities, religions, or linguistic groups and should actively work for National Integration.
38. It is the collective responsibility of the entire teaching faculty to work in a team to achieve the institutional core values and targets set by the Management from time to time.
39. The teacher must respect the confidentiality of all information regarding exam affairs as well as matters dealing with colleagues and students unless legally or legitimately demanded.


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