

S. B. JAIN INSTITUTE OF TECHNOLOGY, MANAGEMENT & RESEARCH, NAGPUR.

(An Autonomous Institute, Affiliated to RTMNU, Nagpur)



Department of Management BOARD OF STUDIES

MEETING-3 | Held on 27.07.2021 | MINUTES

The Third Meeting of the Board of Studies (BoS), Department of Management, S. B. Jain Institute of Technology, Management & Research constituted under Autonomy was held on 27.07.2021 in the Department of Management. Dr. Himanshu Tiwari, Chairman of the BoS presided over the meeting.

MEMBERS PRESENT:

Sr. No.	Name of Member	Designation
1.	Dr. Himanshu Tiwari	Chairman
2.	Dr. Yogesh Dhoke	Subject Head
3.	Mr. Nikhil Bangde	Subject Head
4.	Mr. Hemraj Kawadkar	Subject Head
5.	Ms. Komal Sharma	Subject Head
6.	Mr. Sandeep Pali	Subject Head
7.	Dr. Jasbir Singh Matharu Associate Professor, Institute of Management Technology, Nagpur	Subject Expert
8.	Dr. Yogesh Gharpure Associate Professor, G. H. Rasoni University, Amravati	Subject Expert
9.	Dr. Nirzar Kulkarni Associate Professor, Dr. Ambedkar Institute of Management Studies and Research, Nagpur	V.C. Nominee
10.	Mr. Sanjeev Sharma Vice President, Navbharat Newspaper Group, Nagpur	Industry Representative
11.	Mr. Lokesh Shahu (Alumni, Batch: 2015-17)	Meritorious Alumnus

MEMBERS ABSENT:

Sr. No.	Name of Member	Designation	Remark
1	Dr. Sapna Ghutke	Subject Head	Absent

Dr. Himanshu Tiwari welcomed all the members and opened the discussion as per the framework of agenda. He also discussed the thought process and the references that were used in framing of the syllabus.

S. B. JAIN INSTITUTE OF TECHNOLOGY, MANAGEMENT & RESEARCH, NAGPUR.

(An Autonomous Institute, Affiliated to RTMNU, Nagpur)



**Department of Management
BOARD OF STUDIES**

MEETING-3 | Held on 27.07.2021 | MINUTES

The Following agenda were discussed:

AGENDA 1: Induction of Dr. Nirzar Kulkarni as a University Nominee in the Board of Studies.

The Chairman formally inducted Dr. Nirzar Kulkarni as a University Nominee in the Board of Studies and welcomed him on the Board.

AGENDA 2: Confirmation of the Minutes of 2nd Board of Studies meeting held on 28.05.2021.

The Chairman formally displayed and confirmed the minutes of 2nd Board of Studies meeting.

RESOLUTION 2: Resolved that the Minutes of 2nd Board of Studies meeting held on 28.05.2021 were approved by the BoS.

AGENDA 3: Consider and finalize the III & IV Semester Curriculum Scheme of Master of Business Administration Programme with effect from 2021-22.

The members discussed about the core specialization group namely Financial Management, Marketing Management and Human Resource Management. The members discussed about the complementary specialization group namely Operations Management and International Business Management and the courses included in each specialization group.

RESOLUTION 3: Resolved that the Curriculum Scheme for III & IV Semester was approved by the BoS.

AGENDA 4: Consider and finalize the III Semester Curriculum Syllabus of all the courses with effect from 2021-22.

Curriculum Syllabi of the following specialization were discussed in detail:

- 1) Financial Management: -
 - a. Derivatives and Risk Management
 - b. Security Analysis & Portfolio Management
 - c. Bank Management

Chairperson:

UP

Signature

Signature

Jan

Signature

Kumar

Signature

Signature

Signature

S. B. JAIN INSTITUTE OF TECHNOLOGY, MANAGEMENT & RESEARCH, NAGPUR.

(An Autonomous Institute, Affiliated to RTMNU, Nagpur)



**Department of Management
BOARD OF STUDIES**

MEETING-3 | Held on 27.07.2021 | MINUTES

- 2) Marketing Management
 - a. Sales & Distribution Management
 - b. Digital & Social Media Marketing
 - c. Retail Management and Service Marketing
- 3) Human Resource Management
 - a. Training and Development
 - b. Human Resource Analytics
 - c. Industrial Relations and Labour Laws
- 4) Operations Management
 - a. Supply Chain Management
 - b. Logistics Management
 - c. Project Management
- 5) International Business Management
 - a. International Business
 - b. International Marketing
 - c. Export Import Procedures & Documentation

After due considerations following point were suggested:

1. Dr. Jasbir Singh Matharu suggested that in the course of Derivatives & Risk Management under Financial Management specialization, unit of Swaps should be taken before Unit of Option derivative. The books namely Options, Futures & other Derivatives by Hull and Derivatives & Risk Management Basics by Chance & Brooks mentioned in reference book recommended should be offered as text book. After the discussion the board agreed to incorporate the suggestion.
2. Dr. Jasbir Singh Matharu suggested that in the course of Security Analysis & Portfolio Management under Financial Management specialization, unit of "Mutual Funds and Assets Management Companies" should be taken before Unit of "Optimum Portfolio Selection", and also the Unit name of "Optimum Portfolio Selection and Revision" be renamed to "Optimum Portfolio Selection and Evaluation" as contents mentioned in unit were mainly evaluation techniques.
Suggestion regarding moving Investment Analysis and Portfolio Management by

Handwritten signatures and initials:
Gharpure
[Signature]
[Signature]
[Signature]
[Signature]
[Signature]
[Signature]

**S. B. JAIN INSTITUTE OF TECHNOLOGY, MANAGEMENT
& RESEARCH, NAGPUR.**

(An Autonomous Institute, Affiliated to RTMNU, Nagpur)



**Department of Management
BOARD OF STUDIES**

MEETING-3 | Held on 27.07.2021 | MINUTES

Prasanna Chandra from recommended section to text book was also advised. After the discussion the board agreed to make amendments as per the suggestions offered.

3. Dr. Jasbir Singh Matharu and Dr. Yogesh Gharpure suggested that the content namely 'Ethical issues in preparation of Bank Financial Statements' in the Unit no. 5 of the course of Bank Management be renamed to 'Understanding and Analysis of Bank Financial Statements'. After the discussion the board agreed to incorporate the suggestion.
4. Dr. Yogesh Gharpure suggested that in the course- Digital and Social Media Marketing under Marketing Management specialization, name of Unit no. 4 be renamed from 'Social Media' to 'Social Media Marketing', while Mr. Lokesh Shahu suggested that content of 'Search Engine Optimization' be added to Unit no. 3 (Search Engine Marketing and Online Advertising) and content of 'Google AdWords' and 'Influencer Marketing' to be added in Unit no. 4 (Social Media). After a through discussion the board agreed to incorporate the suggestions given.
5. Dr. Jasbir Singh Matharu suggested to rename the Unit no. 6 of the course Human Resource Analytics under Human Resource Management specialization from 'Predictive Analytics' to 'Predictive Analytics in Human Resource Management' also further suggested to add the Textbook by of Deepak Kumar Bhattacharya on HR Analytics in textbook recommended section of the course. After a brief discussion inclusion of the suggested points were agreed by all the members.
6. Dr. Nirzar Kulkarni suggested to include case studies in teaching pedagogy of the courses related to Operations Management to which Dr. Himanshu Tiwari, BoS Chairman informed all the members that the department is already carrying out this practice via its activity-based learnings for each course.
7. Dr. Jasbir Singh Matharu suggested to further incorporate 'financial feasibility' topic to Unit No. 4 (Cost and Quality Planning) of the course Project Management from Operations Management Specialization, after a discussion inclusion of the suggested points were agreed by all the members of the board.
8. Dr. Yogesh Gharpure suggested to change the name of the course from 'Industry Internship Project' to 'Internship Project' as the same goes more in the lines of the

Handwritten signatures and initials at the bottom of the page, including 'LB', 'Nirzar', 'Yogesh', and 'Himanshu'.



Department of Management
BOARD OF STUDIES

MEETING-3 | Held on 27.07.2021 | MINUTES

management field. After a through discussion all the members were of the conclusion to opt for the suggestion.

9. Dr. Jasbir Singh Matharu suggested that during the period of internship the faculty guide of the assigned student must visit the industry at least once to get a first-hand feedback about how the student is faring in his internship. All the members present unanimously agreed to this constructive suggestion and decided to implement the same.

RESOLUTION 4: Resolved that the Curriculum Syllabus of all courses of Third Semester is approved by the BoS with the listed mentioned changes.

AGENDA 5: Finalize and approve the Outcome Based Education (OBE) Manual of the Master of Business Administration Programme

The Outcome Based Education (OBE) Manual of the Master of Business Administration Programme was showcased and discussed among the members of BoS.

RESOLUTION 5: Resolved that Outcome Based Education (OBE) Manual of the Master of Business Administration Programme was finalized and approved by the BoS.

AGENDA 6: Consider and approve the panel of examiners for the session 2021-22
Names of panel of Paper Setters, Moderators and Examiners were discussed as per the annexure.

RESOLUTION 6: Resolved that the list of panel of examiners for the session 2021-22 is finalized as per discussion and recommendation of the BoS.

AGENDA 7: Any other relevant issue with the permission of chair.

RESOLUTION 7: No other issues were raised.

Dr. Himanshu Tiwari

(BoS Chairman, Department of Management)

(Handwritten signature)

(Handwritten signatures and names: Komal Shama, Yogesh Sharmar, etc.)

(Handwritten signatures and names: Himanshu Tiwari, etc.)