

**S. B. JAIN INSTITUTE OF TECHNOLOGY, MANAGEMENT  
& RESEARCH, NAGPUR.**



(An Autonomous Institute, Affiliated to R.T.M. Nagpur University)



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**Agenda for Twenty Second Meeting of Internal  
Quality Assurance Cell (IQAC)**

1. Approval of minutes of IQAC 21<sup>th</sup> meeting held on 11<sup>th</sup> February 2023 & its action taken report.
2. Planning of 2<sup>nd</sup> International Conference to be organized by the Institute.

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## Minutes of Twenty Second Meeting of Internal Quality Assurance Cell (IQAC)

**Date:** 03 June 2023

**Time:** 2:00 p.m.

**Venue:** Conference Hall, S.B.J.T.M.R., Nagpur

### **Members Present:**


1. Mr. Sanjeev Agrawal, CEO, S.B.J.T.M.R., Nagpur
2. Dr. S.L. Badjate, Principal, S.B.J.T.M.R., Nagpur
3. Dr. Pankaj Thote, Dean Academics, IQAC Coordinator
4. Dr. Neetu Gyanchandani, Dean R & D, S.B.J.T.M.R., Nagpur
5. Mr. Ashish Lawrence, Training & Placement Officer, S.B.J.T.M.R., Nagpur
6. Mr. Vinod Suple, Controller of Examination, S.B.J.T.M.R., Nagpur
7. Dr. Rupali Kelkar, Assistant Professor, S.B.J.T.M.R., Nagpur
8. Dr. Shruti S. Manohare, Librarian, S.B.J.T.M.R., Nagpur
9. Mr. Vishnu Shastri, Accountant, S.B.J.T.M.R., Nagpur
10. Mr. Gandhar Patwardhan, S2P Edu Tech, Nagpur
11. Mr. Ulhas Bhaurao Lande, Assistant Engineer, Thermal Power Station Mahagenco, Koradi, Nagpur
12. Mr. Subhash Pathak, Student Representative
13. Mr. Akshay Warhade, Entrepreneur, AS-Team Car Spa, Nagpur

### **Members Absent:**

1. Dr. D.P. Kothari, Former VC, VIT Vellore

IQAC Coordinator  
S.B.Jain Institute of Technology  
Management & Research, Nagpur

1. Dr. Pankaj Thote read the **minutes** of **21<sup>st</sup> meeting** & presented its **action taken report**. It was unanimously approved by all the members.
2. IQAC Coordinator informed the members about the Institute's new initiative of constitution of **Electoral Literacy Club** for the students so as to spread awareness about Election system in India. The main objectives of the club is to educate the all the students about voter registration, electoral process and related matters. The club shall familiarize all with EVM and VVPAT and educate them about robustness of EVM and integrity of the electoral process using EVM and the club shall facilitate voter registration for its eligible members who are not registered yet. All the members appreciated the initiative.
3. Dr. Pankaj Thote, Dean Academics informed about the academic happenings of the Institute. Dr. S.L. Badjate requested Dean Academics to prepare and provide guidelines for the upcoming Practice School-III for final year UG students so that it shall be effectively channelized.
4. The discussion on conduction of 2<sup>nd</sup> International Conference by the Institute was carried out. Dr. Neetu Gyanchandani, Dean R&D stated that the conference shall bring the researchers from different domains of basic and applied sciences, engineering and management to a common platform wherein they can interact and share their contributions in recent research areas in these fields. She further elaborated that the Institute shall collaborate with other partners for the conference and the selected papers shall be published in the reputed Journal. She further informed that the conference is planned in the month of July, 2023. The members also provided their valuable suggestions in this regard.
5. The meeting ended with the vote of thanks by IQAC Co-ordinator Dr. Pankaj Thote.



Dr. Pankaj Thote,  
IQAC Co-ordinator

**IQAC Coordinator**  
**S.B.Jain Institute of Technology,**  
**Management & Research, Nagpur**

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**Action Taken Report of Twenty Second meeting**

1. **Agenda 1/22:** Approval of minutes of IQAC 21<sup>st</sup> meeting held on 11<sup>th</sup> February 2023 & its action taken report.


**Action Taken:** Minutes of 21<sup>st</sup> meeting and its action taken report were approved.

2. **Agenda /22:** Planning of 2<sup>nd</sup> International Conference to be organized by the Institute.

**Action Taken:** 2<sup>nd</sup> International Conference On Advancement In Science, Technology & Management (ICASTM - 2023) was organized by the Institute between 27<sup>th</sup> – 28<sup>th</sup> July 2023.

  
Dr. Pankaj Thote  
IQAC Coordinator  
IQAC Coordinator

S.B.Jain Institute of Technology,  
Management & Research, Nagpur

  
Dr. S.L. Badjate  
Principal  
Principal

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