

**S. B. JAIN INSTITUTE OF TECHNOLOGY, MANAGEMENT
& RESEARCH, NAGPUR.**

(An Autonomous Institute, Affiliated to R.T.M. Nagpur University)



Emergence as a leading institute for developing competent and creative professionals

**Agenda for Twentieth Meeting of Internal
Quality Assurance Cell (IQAC)**

1. Approval of minutes of IQAC 19th meeting held on 23rd July 2022 & its action taken report.
2. Discussion on External Autonomy Audit carried out for the academic year 2021-22.
3. Discussion on preparation and submission of Institute's AQAR Report 2021-22 to NAAC.

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Minutes of Twentieth Meeting of Internal Quality Assurance Cell (IQAC)

Date: 12th November 2022

Time: 2:00 p.m.

Venue: Conference Hall, S.B.J.T.M.R., Nagpur

Members Present:

1. Mr. Sanjeev Agrawal, CEO, S.B.J.T.M.R., Nagpur
2. Dr. S.L. Badjate, Principal, S.B.J.T.M.R., Nagpur
3. Dr. Pankaj Thote, Dean Academics, IQAC Coordinator
4. Ms. Neetu Gyanchandani, Associate Professor, S.B.J.T.M.R., Nagpur
5. Mr. Ashish Lawrence, Training & Placement Officer, S.B.J.T.M.R., Nagpur
6. Mr. Vinod Suple, Controller of Examination, S.B.J.T.M.R., Nagpur
7. Dr. Rupali Kelkar, Assistant Professor, S.B.J.T.M.R., Nagpur
8. Mr. Vishnu Shastri, Accountant, S.B.J.T.M.R., Nagpur
9. Mr. Gandhar Patwardhan, S2P Edu Tech, Nagpur
10. Dr. D.P. Kothari, Former VC, VIT Vellore
11. Mr. Subhash Pathak, Student Representative
12. Mr. Akshay Warhade, Entrepreneur, AS-Team Car Spa, Nagpur

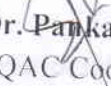
Members Absent:

1. Dr. Shruti S. Manohare, Librarian, S.B.J.T.M.R., Nagpur
2. Mr. Uhas Bhaurao Lande, Assistant Engineer, Thermal Power Station Mahagenco, Koradi, Nagpur

The IQAC Coordinator welcomed all the members to the meeting.

1. Dr. Pankaj Thote read the **minutes** of 19th meeting & presented its **action taken report**. It was unanimously approved by all the members.
2. IQAC Coordinator Dr. Pankaj Thote informed the house regarding the recent conduction of External Autonomy Audit for the year 2021-22 by the external experts. He presented the audit report and comments received against various assessment parameters viz. **Academic Process, Academic Rules & Regulations, Academic Planning, Awareness and Understanding of the Autonomy among faculties and students, Curriculum Development Process etc.** All the members approved the report.
3. Dr. Pankaj Thote also informed the house regarding the Institutional planning for preparation and submission of the Institute's AQAR report 2021-22. He briefed the house with the various metrics of the NAAC criteria and channelization of these metrics for timely preparation of the report. Dr. D.P, Kothari complimented the efforts.
4. Dr. S.L. Badjate appraised the house regarding the active participation of the Institute's faculties in NPTEL Courses and its successful completion for their self development. All the members praised the efforts of these faculties.

The meeting ended with vote of thanks by Dr. Rupali Kelkar.


Dr. Pankaj Thote,
IQAC Coordinator

IQAC Coordinator
S.B.Jain Institute of Technology,
Management & Research, Nagpur

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Action Taken Report of Twentieth meeting

Agenda: 1/20 Approval of minutes of IQAC 19th meeting held on 23rd July 2022 & its action taken report.


Action Taken: *Minutes of 19th meeting and its action taken report were approved.*

Agenda : 2/20 Discussion on External Autonomy Audit carried out for the academic year 2021-22.


Action Taken: *External Autonomy Audit Report for the year 2021-22 was approved.*

Agenda: 3/20 Discussion on preparation and submission of Institute's AQAR Report 2021-22 to NAAC

Action Taken: *Institute's AQAR Report for the year 2021-22 was timely prepared and submitted to the NAAC.*


Dr. Pankaj Thote
IQAC Coordinator
IQAC Coordinator

S.B.Jain Institute of Technology,
Management & Research, Nagpur


Dr. S.L. Badjate
Principal
S. B. Jain Institute of Technology,
Management & Research,
Nagpur.